

About WSDOT

Washington State Department of Transportation (WSDOT) is the steward of an integrated, multimodal transportation system that helps to ensure that people and goods move safely and efficiently throughout the state. In addition to building, maintaining, and operating the state highway system, WSDOT operates the largest ferry system in the nation, manages the world's longest floating bridge, and recently completed the world's widest tunneling project.

The Opportunity

The Washington State Department of Transportation (WSDOT) is seeking a Deputy Program Administrator for the combined SR 520 Bridge Replacement (SR 520) and Alaskan Way Viaduct (AWV) Programs. Reporting directly to the Program Administrator, the Deputy Program Administrator leads highly visible, regionally significant, controversial, and complex capital construction programs. We invite you to consider leading this exciting and highly successful multi-billion dollar program, joining a team of outstanding staff to deliver several remaining projects valued at approximately two billion dollars.

WSDOT is seeking a highly qualified individual that, together with the Program Administrator, will lead and direct all aspects of the combined SR 520 & AWV Program, including planning, communications, budget and finance, right-of-way, and environmental. This position directly interacts with the state legislature, local elected officials and agencies, Tribal Governments, state and federal representatives, the Washington State Transportation Commission and other interested parties. The Deputy Program Administrator is the spokesperson with the media as well as representing WSDOT and the SR 520 & AWV Program for external relations. The Deputy Program Administrator is responsible for ensuring that individual program projects are built on time and within budget, are of high quality, have a strong record of environmental compliance, achieve a positive public perception, and have a favorable safety record.

An ideal candidate for this position will have experience promoting transparency and accountability. The candidate must have extensive strategic planning experience, including development of comprehensive risk assessments and mitigation strategies.

What to Expect

Among the varied range of responsibilities held within this role, the Deputy Program Administrator will:

- Provide leadership and strategic direction in delivering the SR 520 & AWV capital construction programs.
- Ensure that appropriate resources are available for all disciplines to effectively and efficiently deliver their program elements.
- Develop transportation system plans, financial strategies, environmental streamlining opportunities, and design-build methodologies.
- Support and promote the agency's three goal areas: workforce development, inclusion and practical solutions.

- Develop positive relations with the programs' many partners including the legislature, City of Seattle, transit agencies, University of Washington, community organizations, and other public and private interests.
- Continually identify and assess project risks and opportunities and develop mitigation strategies to reduce the programs' overall risk profiles.
- Resolve conflicts or complaints that may arise internally or between the department and external parties.
- Formulate appropriate long-range strategic decisions regarding delivery of the programs.
- Serve as a member of WSDOT's senior management team.

Qualifications

Minimum Requirements:

- Registered as a licensed Professional Civil Engineer in the State of Washington
- Driver's License
- Extensive knowledge of:
 - Civil/Transportation Engineering
 - Management Principles
 - Leadership Principles
 - Environmental and Highway design laws and regulations
 - Legislative processes
 - Finance, budget and programming procedures
- 10 years of experience leading and managing development of urban transportation projects resulting in the following knowledge:
 - Management, Leadership, and Strategic Planning Principles
 - Transportation and civil engineering practices and standards
 - Environmental and highway design laws and regulations
 - Finance, budget and programming procedures
 - Legislative process
 - Agency mission, goals and objectives
 - State employee personnel laws, regulations and policies
- Advanced written and verbal communication skills, including the ability to communicate complex information to diverse technical and non-technical groups and the media
- Ability to:
 - Direct and manage a large and complex organization
 - Translate strategic plans into detailed goals and objectives
 - Implement and encourage continuous improvement/change
 - Coach, motivate, and empower employees
 - Understand and develop complex engineering solutions
 - Make both strategic and tactical decisions
 - Resolve employee grievances
 - Build trust with the public, build consensus, and facilitate competing interest groups/individuals in solving complex problems
 - Communicate with media and legislators
 - Make and carry out strategic and tactical decisions

- Learn new information and adjust direction accordingly

Preferred Qualifications:

- 10 years of experience leading and managing development of large (over \$100M) urban, transportation projects.

Important Notes

- The salary listed includes the Legislative approved King County Premium Pay.
- This position will be required to travel to attend meetings with the public, local and regulatory agencies, and WSDOT offices throughout the region. Travel is also required to conduct project site visits throughout the region.
- The standard schedule for this position is Monday – Friday during normal business hours. This position may be required to attend meetings at evenings or weekends on occasions.

Why WSDOT

- Work-Life Balance – We are committed to ensure that our staff experience the reward of public service, while also sustaining a routine that suits each individuals' lifestyle. As such, there are a number of flexible schedule options available to staff, including occasional telework for eligible positions.
- Paid Leave – In addition to 10 paid holidays, full-time employees earn a minimum 14 paid vacation days per year!
- Plan For Your Future – WSDOT offers a comprehensive benefits package that includes a variety of healthcare options, and free dental coverage! Employees also have their choice of state retirement programs, and much more. Go to [State Benefits](#) for more information.
- Tuition Assistance – Our employees have several options for assistance with education expenses, including tuition reimbursement programs, government discounts at participating colleges throughout the state, and eligibility for federal student loan forgiveness.

Check out this video to learn more: [Why WSDOT?](#)

How to Apply

Applications for this recruitment will be accepted electronically. **Please click on the following link to apply: [Deputy Program Administrator](#)**

Your relevant experience may be evaluated to determine salary. Therefore, it is very important that the "Work Experience" portion of the application be completed in as much

detail as possible. In order to be considered for this opportunity, please include the following with your online application:

- An attached Resume outlining (in reverse chronological order) your experience to date.
- An attached Cover Letter that further details your qualifications, and indicates why you believe you are a viable candidate for this role.
- Contact information to be included in the "References" section of the online application for a minimum three (3) individuals who can attest to your work performance, technical skills, knowledge base, and job-related competencies.

Note that you will be prompted to either sign in, or create an account. This step is required in order to submit an application to this opportunity.

WSDOT is an equal opportunity employer. We value the importance of creating an environment in which all employees can feel respected, included and empowered to bring unique ideas to the agency. Our diversity and inclusion efforts include embracing different cultures, backgrounds and viewpoints while fostering growth and advancement in the workplace. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, disabled and Vietnam era veterans, as well as people of all sexual orientations and gender identities are encouraged to apply.

WSDOT does not use the E-Verify system. For more information, please visit www.uscis.gov

Contact us:

For inquiries about this posting, you may contact the assigned Recruiter, **Josefina Mutascu**, at MutascJ@wsdot.wa.gov. Please be sure to reference **20DOT-NWR-8W118** in the subject line.

Persons with disabilities needing assistance in the application process, or those needing this job announcement in an alternative format may contact the listed Recruiter.